

**South Newton Township Board of Supervisors
Minutes of August 15, 2017**

The South Newton Township (SNT) Board of Supervisors (BOS) met at the South Newton Township Building, 11 High Mountain Road, Shippensburg, PA. Chairman David **Durff** called the meeting to order at 7:00 p.m. with the pledge of allegiance. Board members present were Chairman David **Durff**, Supervisor Glenn **Keefer**, Supervisor Harry **Nenninger**, and Solicitor Marcus **McKnight**.

Chairman DURFF stated that Harry Nenninger was appointed as Supervisor until December 31, 2017, replacing Leroy Bowermaster who resigned June 19, 2017.

1. MEETING MINUTES – July 18, 2017

Supervisor Glenn KEEFER motioned to accept the minutes of July 18, 2017, Supervisor Harry NENNINGER seconded, the motion passed.

2. EMS Report – None

FIRE REPORT –

SNTVFC reported 14 Fire/Accident Responses, 5 Medical Assist, 120 Training Hours, 0 Fire Police Incident, 0 Stand By, 0 Service Detail, 0 Public Relations Event, 0 Parade, 0 Fire Preventions, 0 Fire Related Injuries, Fire Loss **\$0.00**.

PUBLIC COMMENT – Jim Bobb stated the petition that was submitted at the last meeting, during the Conditional Use Hearing, was not mentioned in the meeting minutes. Solicitor McKnight stated he will be preparing the decision for the hearing, and all information submitted will part of those documents.

Sally Bobb stated she was disappointed in the Board of Supervisors regarding their decision. This is a Conservation Zone, and there should be no gun shop. Solicitor McKnight addressed her concerns.

Carol Neil inquired to the number of acres required if she was to sell her property. The Board stated her property was grandfathered into the required 5 acres.

4. BILL LIST F/ August 15, 2017 –

Supervisor Glenn KEEFER motioned to approve the Bill List f/, August 15, 2017, in the amount of \$9,851.11. Chairman David DURFF seconded, all in favor, motion carried.

5. TREASURERS REPORT – Total Township Funds as of July 31, 2017 - \$163,329.20

6. ROADMASTER REPORT – 80 man-hours

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Horsekiller Road, cleaned ditches and pipes, trimmed brush on High Mountain Road, Talked to Penn Township about wood chipper, Complaint McCullough Road, Seminar in Harrisburg, prepare equipment for brush cutting, and brush cutting.

7. SOLICITOR'S REPORT –

➤ **DELINQUENT GARBAGE COLLECTION ACCOUNTS – list distributed –**

Trash Accounts - 2 accounts past due, Dupert & Swartz, Solicitor is working on Complaints to file to Judge.

Solicitor McKnight presented the Conditional Use Decision to the Board for review, and distributed copies to those in attendance.

Supervisor Glenn KEEFER motioned to approve the Conditional Use Decision, with listed conditions, Chairman David DURFF seconded, motion carried.

G. Dietch property clean up –A Civil Complaint hearing was held on August 14, 2017. The Judge found in her favor, and ordered her to pay filing fee costs, which she did. The Zoning Officer has taken 30 – 40 pictures as a baseline, and she will be required to clean up the whole property by October 31, 2017, or Township will proceed with next step.

Solicitor McKnight stated he has sent letter to Board of Elections regarding the appointment of Harry Nenninger. The position will be on the fall ballot, so Harry will need to do a write in campaign.

Solicitor McKnight will be sending Brian Greenfield a copy of the Ordinance and a letter regarding this property's high grass, he will have 10 days. Solicitor McKnight will provide a copy to Cindy Adams.

The letter to Mr. Reiff has been sent regarding the plowing to close to the road and manure cleanup with fine.

Solicitor McKnight will send another letter to the Zoning Officer to post on the property of Mr. Wojciechowski, 38 Furnace Hollow Road, regarding failure to cut grass. The first letter was undeliverable.

J. Walls – Solicitor McKnight stated he was still working on this issue.

R. Keefer – Solicitor McKnight stated he will be sending a letter, giving 10 days from the date the letter is received, to contact the Solicitor to receive direction on the proper township official to work with in regards to his property cleanup.

Solicitor McKnight will complete the letter to the PA Game Commission.

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The Board reviewed and signed Resolution 2017-03, Fire Police Resolution, adding Ricky Stitt and Grace Herandez to Company 49 Fire Police.

- 8. SEWAGE ENFORCEMENT OFFICER (SEO) REPORT – None**
- 9. CODE ENFORCEMENT OFFICER (CEO) -** As discussed, John will continue to work on the Dietch property. Solicitor McKnight will send a letter confirming the agreement made at the Hearing.
- 10. ZONING OFFICER (ZO) REPORT –** SNT ZO three (3) Zoning Permits and two (2) Certificates of Occupancy

Zoning Permit:

Z-17-14 – L. Martin, 432 West Main Street, Walnut Bottom, PA 17266
 Z-17-15 – E. Valencia, 46 Foreman Mill Road, Shippensburg, PA 17257
 Z-17-16 – E. Valencia, 46 Foreman Mill Road, Shippensburg, PA 17257

Certificates of Occupancy:

Z-17-06 – R. Zimmerman, 112 Mt. View Road, Shippensburg, PA 17257
 Z-17-10 – D. Horst, 106 Hammond Road, Shippensburg, PA 17257

Solicitor McKnight inquired about the elevation of the shooting range at Mr. Zimmerman's. Zoning Officer stated he was a 50 – 60 degree elevation.

Solicitor McKnight stated the 30 day appeal process begins today.

Zoning Officer Sheriff stated Solar City has submitted a permit and application for 27 Firehouse Road. The permit requests to place the panels on the front of the residence, which must be approved by the Board.

Solicitor McKnight stated that the COG has had experience with this particular Company, and it seems that they are a door to door company and have submitted information with and without property owners knowing, and there is only a 3 day time grace period.

Chairman David DURFF motioned to accept the plans as submitted, however the grace period needs to have expired before issuing the permit, payment for permit is non-refundable, Supervisor Harry NENNINGER seconded, motion carried.

ZONING & HEARING BOARD REPORT – None

- 11. NEW BUSINESS: None**
- 12. OLD BUSINESS: Discussed earlier in meeting**

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Robinson Sub-Division Plans: County comments were received and reviewed by the Board. *Chairman David DURFF motioned to approve the plans, with two (2) additions, per County recommendations, 1. add telephone number, and 2. place the surveyor's seal on every page. Supervisor Glenn KEEFER seconded, motion carried.*

13. SECRETARYS COMMENTS - Secretary Durff reviewed the information in the packets with the Board:

The Annual Convention of the Cumberland County Association of Township Officials will be held on October 5th at McCulloch's Highland Vue Farms, North Newton Township.

Comcast sent information on the Franchise Agreement – Solicitor McKnight will review and contact Comcast.

Road closure notification was given to the Board, regarding the railroad crossing on Furnace Hollow Road. An electronic version was sent to Chief Burkett as well.

Following up on the Website issue – Secretary Durff reported that the website has been updated with Wordpress, and is working, with uploads loading correctly. There is some cleanup required in order to make files uniform.

Donna Brobst, Tax Collector stated that Big Spring School District is not doing the Per Capita tax any longer, and she would like something on the website. Secretary Durff requested she submit something in writing to be added to the website.

15. SUPERVISORS COMMENTS –

Supervisor Nenninger inquired if the two (2) Towers have submitted their annual reports. Secretary Durff and CEO Sheriff stated they have not. Secretary Durff will send contact information to the CEO.

Chairman Durff stated that a letter was sent to CEO Mattesky requesting key and information. He has not responded, Chairman Durff will call him.

Carol Neil inquired to the drain at 299 High Mountain Road. Chairman Durff will call her and schedule a time to inspect.

Chairman Durff stated he has no update regarding the Dodge Ram.

Chairman Durff stated South Newton owes a lot to Penn Township this year, for all the mowing they have done for us, and loaning us the chipper and man power.

Chairman Durff stated he met with Cumberland County Conservation Rep, Lori Glace. There are 2 programs that could help the township using grant money. This could be two (2) years

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down the road, but could possibly help with 1) Furnace Hollow Road – Box Culvert, and 2) Horsekiller Road – pipe on turn at 194, placing a pipe and adding a tile with a box culvert that has a grated lid. The township would pay about 10%.

Chairman Durff stated there is a Dirt and Gravel training in State College, November 8 & 9, 2017 that he would like to attend. This is a State certification training. *Supervisor Harry NENNINGER motioned to approve Chairman Durff to attend this training, with one (1) night stay in a hotel, and pay for hourly wage for class. Township will also pay for registration costs. Supervisor Glenn KEEFER seconded, motion carried. Chairman Durff abstained.*

Chairman Durff inquired to Secretary Durff when the Liquid Fuels reimbursement filing deadline is for the township. Secretary Durff stated she has not received anything, but will check.

Chairman Durff inquired to the changing of the signature card at Orrstown Bank, removing Leroy and adding Harry. Secretary Durff stated she will make those arrangements, as she was waiting on the minutes to be approved this evening.

Chairman Durff inquired to the database that North Newton is using for permits and code information. CEO stated Penn Township has something as well. Secretary Durff was instructed to get information and prices.

Chairman Durff inquired to the Solicitor if any township has a Rental Ordinance. Solicitor McKnight will obtain a copy of Penn Township's Ordinance.

Chairman Durff requested Secretary Durff to check on auto notification – using text or email to notify residents of emergencies or events.

Chairman David DURFF motioned to purchase and install a small message board, spending \$300.00 - \$400.00, for outside the building to place all notices in, instead of on windows of door. Supervisor Harry NENNINGER seconded, motion carried.

ADJOURNMENT: *On a motion made by Supervisor Harry NENNINGER and seconded by Supervisor Glenn KEEFER, the public meeting was adjourned at 8:36 p.m.*

In Attendance:

John Sheriff	Tom Minnich	Carol Neil	James Goodyear
Donna Brobst	Mark Long	Sarah Long	Linda Moore
James Marshall	Jim Bobb	Sally Bobb	Martha Rutland
Cindy Adams	Mike Adams	Barry Cockley	Dan Burkett
Abram Zimmerman			

Submitted by:

Trena R. Durff, Secretary