

**South Newton Township Board of Supervisors  
Minutes of September 19, 2017**

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The South Newton Township (SNT) Board of Supervisors (BOS) met at the South Newton Township Building, 11 High Mountain Road, Shippensburg, PA. Chairman David **Durff** called the meeting to order at 7:00 p.m. with the pledge of allegiance. Board members present were Chairman David **Durff**, Supervisor Glenn **Keefer**, and Solicitor Marcus **McKnight**.

**1. MEETING MINUTES – August 15, 2017**

*Supervisor Glenn KEEFER motioned to accept the minutes of August 15, 2017, Chairman David DURFF seconded, the motion passed.*

**2. EMS Report – None**

**FIRE REPORT –**

SNTVFC reported 20 Fire/Accident Responses, 6 Medical Assist, 111 Training Hours, 0 Fire Police Incident, 0 Stand By, 0 Service Detail, 0 Public Relations Event, 0 Parade, 0 Fire Preventions, 0 Fire Related Injuries, Fire Loss **\$0.00**.

**3. PUBLIC COMMENT –** Kevin & Patricia Ann Gantz, 422 W. Main Street stated their neighbor completed renovations and routed the down spout, with a 90 degree turn underground, to their swale. The property in question is located at 444 W. Main Street.

*Chairman David DURFF motioned to have Zoning/Code Officer to investigate and bring information back to October meeting. Martin & Martin should be contacted if needed. Supervisor Glenn KEEFER seconded, motion carried.*

Ricky Keefer stated he received a letter regarding parking on the berm of the road. He contacted the PSP who came to his house and stated that his location of parking was okay. He also stated that he has removed 2 loads of trash, and has been working on cleaning up the property. Chairman Durff stated that we have been working on this issue for over a year, and last year a letter was sent giving him six (6) months to cleanup.

**4. BILL LIST F/ September 19, 2017 –**

*Supervisor Glenn KEEFER motioned to approve the Bill List f/, September 19, 2017, in the amount of \$17,448.52. Chairman David DURFF seconded, all in favor, motion carried.*

**5. TREASURERS REPORT –** Total Township Funds as of August 31, 2017 - \$193,244.72

**6. ROADMASTER REPORT – 32 man-hours**

Base repair Big Pond Road, clean debris from creek, drop off chain and pole saw, pick up snow plow for big dump truck, met with Paving Co., permission signatures for trimming and completion of Big Pond and Hammond Road Paving.

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**7. SOLICITOR'S REPORT –**

➤ **DELINQUENT GARBAGE COLLECTION ACCOUNTS – list distributed –**

Trash Accounts - 2 accounts past due, Dupert & Swartz, Solicitor is working on Complaints to file to Judge.

Solicitor McKnight stated there is an issue at the COG meetings, with having no quorum. He would like to be appointed to be an alternate delegate for South Newton Township. *Supervisor Glenn KEEFER motioned to have a Resolution prepared to appoint Marcus McKnight as an alternate delegate for South Newton Township at the COG meetings. Chairman David DURFF seconded, motion carried.*

Leroy Reiff has paid the \$100.00 fine for road cleanup, we will be forwarding that to the Firehouse.

Notice was posted on the Vernon Wojciechowski property by the Zoning/Code Officer on August 22, 2017. No contact has been made to the Solicitor.

Greenfield Property Cleanup – Chairman Durff spoke to Mr. Greenfield. He was in the process of cleaning up his brush pile. Chairman Durff felt that he was making progress and reporting that information to Cindy Adams, who was present at the meeting.

Dietch Property Cleanup – District Justice agreed to cleanup by October 31<sup>st</sup>. Zoning/Code Officer has stopped by on August 28<sup>th</sup>, taking pictures for comparison. He also stopped on September 11<sup>th</sup>, no progress. Ms. Dietch stated she will be done by October 31<sup>st</sup>. If she does not have cleanup completed by then, the District Justice will apply higher fines.

Keefer Property Cleanup – Solicitor McKnight stated that the new Zoning/Code Officer, John Sheriff, will be the Township's eyes and ears, and will report back. John will schedule a date with Mr. Keefer to meet and review property.

Abram Zimmerman – Conditional Use – Zoning/Code Officer reported that he visited the property to inspect all conditional use restrictions that were put on the property prior to opening. The day of his visit the ATF was also present, conducting their inspection as well. The ATF stated Mr. Zimmerman was in compliance and was okay to open.

J. Walls – Solicitor McKnight stated he was still working on this issue.

Solicitor McKnight will complete the letter to the PA Game Commission.

**8. SEWAGE ENFORCEMENT OFFICER (SEO) REPORT – None**

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**9. ZONING/CODE OFFICER (ZO) REPORT – SNT ZO zero (0) Zoning Permits and two (2) Certificates of Occupancy**

**Zoning Permit:**

**Certificates of Occupancy:**

Z-17-09 – L. Davidson, 437 West Main Street, Walnut Bottom, PA 17266

Z-17-15 – E. Valencia, 46 Foreman Mill Road, Shippensburg, PA 17257

Chairman Durff asked if Rob had contacted John to give back the files and key? John has not heard from him.

**ZONING & HEARING BOARD REPORT – None**

**10. NEW BUSINESS: None**

**11. OLD BUSINESS: Discussed earlier in meeting**

**13. SECRETARYS COMMENTS - Secretary Durff reviewed the information in the packets with the Board:**

Permit Database – Secretary Durff reviewed the emails from North Newton regarding their Parcel Database, CSG Permit Manager. Contact was made to the Representative of CSG for updated pricing. To purchase the system and installation, cost would be approximately \$16,000.00 and includes a 1 year service/maintenance. Annual service/maintenance agreements are approximately \$1,850.00.

*Chairman David DURFF motioned to have the Secretary and Zoning/Code Officer visit North Newton Township and other avenues. Supervisor Glenn KEEFER seconded, motion carried.*

Text/Email Alert – Secretary Durff placed the question on the PSATS Bulletin Board, and received several responses back from other Townships. One of the most common Alert Systems is Code Red. Chairman Durff asked the Secretary to contact Code Red and North Newton to see what system they are using. Also, check with County Emergency Management.

Liquid Fuels – Secretary Durff contacted the State Office for liquid fuels regarding the annual report. We were made inactive due to being a non profit. However, since we purchase fuel and pay tax, they made South Newton active again and we will receive the report in December to complete.

*Supervisor Glenn KEEFER motioned to not participate in the ad for Preventing Stormwater Pollution with the COG. Chairman David DURFF seconded, motion carried.*

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Liquid Fuels Reimbursement – Letter of confirmation that we will receive \$67,670.32 in liquid fuel funds in 2018.

Act 172-2016 – Fire fighter Tax Credit – Solicitor McKnight stated that local townships/firehouses have no plans, and are not pushing it, as this is a good idea, but makes no sense and hard to manage.

**15. SUPERVISORS COMMENTS –**

Chairman Durff stated the Little Dump, Dodge was completed at Gaumers and New Holland has agreed to pay for the cost.

Chairman Durff stated the message board was ordered.

Chairman Durff stated the Stone and Gravel Training will be held on November 8<sup>th</sup> and 9<sup>th</sup>. One night's hotel was already approved, however he would like to go up the night before and is requesting approval for an additional night. *Supervisor Glenn KEEFER motioned to add one additional night of hotel reservations, Chairman DURFF seconded motion. Supervisor Glenn KEEFER approved motion, Chairman DURFF abstained. Motion carried.*

Chairman Durff stated Trick or Treat will be held on October 31. Flyer will be made and information sent to Kuhn Communications for the Information channel. *Chairman David DURFF motioned to have the Township's Policy on Trick or Treat placed on the website. Supervisor Glenn KEEFER seconded, motion carried.*

Chairman Durff inquired to the Solicitor of the Rental Ordinance from other townships – Solicitor McKnight stated he is working on this.

Chairman Durff stated the cost of road repairs for Big Pond and Hammond Road have gone over budget. *Supervisor Glenn KEEFER motioned to pay the extra from the General Fund. Chairman David DURFF seconded, motion carried.*

Chairman Durff stated he will order salt.

The new Tractor should be here the first week of October.

Chairman Durff stated that Ken Byers from the Bi-Centennial Committee was interested in information on the history of the Township. It was suggested that he contact the Board of Elections for past Supervisor information.

Chairman Durff stated that the big dump has some issues, and will need to be taken Rick's Repair.

Chairman Durff inquired to the Solicitor on the status of the Comcast Franchise agreement. Solicitor stated he is working on it.

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Chairman Durff stated that due to one of the worker's having surgery, he would like to advertise for a CDL B Operator. He will send the information to the Secretary to develop a flyer and place on the Kuhn information channel.

***Chairman DURFF motioned to purchase a step ladder for the back shed, Supervisor Glenn KEEFER seconded, motion carried.***

Chairman Durff inquired on information to look at how the franchise tax worked, what is charged and how to charge. Solicitor McKnight will provide information.

***ADJOURNMENT: On a motion made by Supervisor Glenn KEEFER and seconded by Chairman David DURFF, the public meeting was adjourned at 8:30 p.m.***

In Attendance:

John Sheriff

Rick Keefer

Lois Burkett

Beverly Britton

Jerri Marshall

Deb Goshorn

Cindy Adams

Mike Adams

Patty Gantz

Kevin Gantz

Submitted by:

Trena R. Durff, Secretary