

The South Newton Township (SNT) Board of Supervisors (BOS) met at the Township Building, 11 High Mountain Road, Walnut Bottom, PA. Chairman David **Durff** called the meeting to order at 7:00 p.m. with the pledge of allegiance. Board members present were Chairman David **Durff**, Supervisor Glenn **Keefe**, Supervisor Leroy **BOWERMASTER**, and Solicitor Marcus **McKnight**.

1. **PUBLIC COMMENT** – Friend of Florence Horst approached the Board regarding the placement of a shed on her property. This shed would be used for her brother to have a place to hang out during the day. Chairman DURFF stated that a permit must be applied for and meet the proper setback requirements. Solicitor McKnight stated that there can not be any plumbing or overnight stays.

Michael Drager approached the Board regarding a cycling event that will be held on April 6 and April 7, 2013, using several South Newton Township roads. *Chairman David DURFF motioned to allow the event the use of the roads and to have Solicitor MCKNIGHT write the letter and send to Mr. Drager, Supervisor Leroy BOWERMASTER seconded, motion carried.*

Staff members of EMS presented the statistics for December – South Newton Township had 5 calls for December, with a total of 44 for 2012.

2. **MINUTES OF December 18, 2012 & January 7, 2013** – Supervisor Glenn **KEEFER** *motioned to accept the minutes of December 18, 2012 & January 7, 2013, Chairman David DURFF seconded, the motion passed.*
3. **BILL LIST F/January 15, 2013** – Supervisor Glenn **KEEFER** *motioned to approve the Bill List f/January 15, 2013, in the amount of \$16,594.68. Supervisor Leroy BOWERMASTER seconded, the motion passed unanimously.*
4. **TREASURERS REPORT** – Total Township Funds as of December 31, 2012 - \$65,765.91
5. **ROADMASTER REPORT – December 18 – January 15, 2013 –71.5** man-hours.
Picked up and delivered totes. Fix hydraulic lines on 01, put work light on 04, Took 03 and 04 to Rick's Repair Service. Plowed and salted for 3 snows. *Chairman David DURFF motioned to accept the Roadmaster Report, Supervisor Leroy BOWERMASTER seconded, the motion carried.*

Supervisor **KEEFER** stated that he received a call from Southampton Township regarding manure being placed in two different totes, as reported by the Trash Carrier. After some discussion *Supervisor Glenn KEEFER motioned to have the Code Enforcement Officer do an inspection of the residence on High Mountain Road with the donkey, Chairman David DURFF seconded, motion carried.*

Chairman David DURFF motioned to have Solicitor McKnight send a letter to the two property owners that placed the manure in the garbage totes. Supervisor Leroy BOWERMASTER seconded, motion carried.

Supervisor Glenn KEEFER motioned to add 304 High Mountain Road to the inspection list for the CEO. Supervisor Leroy BOWERMASTER seconded, motion carried.

6. SOLICITOR'S REPORT –

➤ **DELINQUENT GARBAGE COLLECTION ACCOUNTS –**

➤ *Solicitor Marcus McKNIGHT discussed over due accounts. Chairman David DURFF motioned to send a letter to C. Brehm to add \$50.00 to total costs, due to not having tote that was issued to him. Supervisor Leroy BOWERMASTER seconded, motion carried.*

➤ *Motion made by Supervisor Glenn KEEFER to send letters to the following residents regarding their past due accounts: C. Lynch, C. Capp, T. Hall, C. Bittinger, Chairman David DURFF seconded, motion carried.*

➤ Discussion was held regarding the Liquid Fuels Finding that pertains to signatures on the checks. *Chairman David DURFF motioned to have a resolution for Liquid Fuel check signatures, that will state the current policy of one Board member and the Treasurer will continue as the protocol, Supervisor Glenn KEEFER seconded motion, all in favor.*

7. SEWAGE ENFORCEMENT OFFICER (SEO) REPORT – none

➤ **ZONING OFFICER (ZO) REPORT –** SNT ZO three (3) Certificate of Occupancies

➤ **Certificate of Occupancies Issued to:**

Aaron Bobb – 235 High Mountain Road, Shippensburg, PA 17257
Tower 40 Mooney Road – 319 Quarry Road, Spring City, PA 19475
Harvey Newswanger – 11 McCullough Road, Shippensburg, PA 17257

➤ **Building Permits:**

ZO Nenninger stated that 2 Hogshead Road was sold to J. Wall. Mr. Wall started an addition to the residence, without a permit. CEO Mattesky went to the property on January 7, 2013. Mr. Wall has been in contact with ZO Nenninger, and thought he did not need a permit, ZO Nenninger informed him otherwise. *Chairman David DURFF motioned that Mr. Wall must obtain a permit within 10 days, if no permit there will be a \$500.00 fine, plus legal fees of \$300.00. Supervisor Leroy BOWERMASTER seconded, motion carried.*

8. CODE ENFORCEMENT OFFICER (CEO) – none

9. ZONING & HEARING BOARD REPORT – none

10. FIRE REPORT – SNTVFC reported 13 Fire/Accident Responses, 5 Medical Assist, 2 Training, Service Detail, 1 Parade, **0** Fire Related Injuries, Fire Loss **\$1,000.00.**

11. NEW BUSINESS:

Exemption Forms - None

Mill Rate – Supervisor Glenn KEEFER motioned to establish the mill rate for 2013, at the same as last year – 0.93, Supervisor Leroy BOWERMASTER seconded, motion carried.

12. OLD BUSINESS:

13. SECRETARYS COMMENTS – none

14. SUPERVISORS COMMENTS –

Chairman Durff reported that he met with the Strickler Insurance Agent regarding the Fire Police questions. She stated that there should be an annual resolution naming the Fire Police for that particular year with a list of events. *Chairman David DURFF motioned to the Solicitor McKnight prepare a Resolution for 2013, which will be reviewed and voted upon at the February meeting, Supervisor Glenn KEEFER seconded, motion carried. Chairman DURFF* also stated that municipalities need to request/approve the use of fire police at events in another municipality. All information will be provided to Strickler Insurance.

Chairman Durff stated a compliant was received regarding noise on Horsekiller Road. The noise compliant involved 4-wheelers. *Supervisor Glenn KEEFER motioned to have the CEO visit the neighbors of the compliant, Chairman David DURFF seconded, motion carried.*

The PSATS Conference will be held in April. *Supervisor Glenn KEEFER motioned to approve all officials who wish to attend, with fees to be paid for by the Township, Supervisor Leroy BOWERMASTER seconded, motion carried.*

ADJOURNMENT: The public meeting was adjourned at **8:15 P.M.**

In Attendance:

Harry Nenninger, P.O. Box 4, Walnut Bottom, PA 17266
Reuben Oberholter
Robert VanScyol, Shippensburg EMS
Beth Eiselman, Shippensburg EMS
Michael Drager, 12646 Mongul Hill Road

Respectfully Submitted by _____

Trena R. Durff, Secretary