

The South Newton Township (SNT) Board of Supervisors (BOS) met at the South Newton Township Building, 11 High Mountain Road, Shippensburg, PA. Chairman David **Durff** called the meeting to order at 7:00 p.m. with the pledge of allegiance. Board members present were Chairman David **Durff**, Supervisor Glenn **Keefer**, Supervisor Leroy **BOWERMASTER**, and Solicitor Marcus **McKnight**.

1. PUBLIC COMMENT –

Lt. Jonathan Mays introduced himself to the Board of Supervisors and residents in attendance. He stated that in 2012 there were 199 calls in South Newton Township, and 195 in 2013, with only one (1) incident in the past two (2) years.

Chairman DURFF thanked Lt. Mays for the support the Officers and Staff have given South Newton Township over the years. Lt. Mays stated that if we have any questions, or concerns to call him or email him. He encouraged the residents to do the same. His email address is jmays@pa.gov.

Robert Vanscyoc, Shippensburg EMS stated they responded to 52 calls in the township in 2013, with 1 ALS call in 2014. Mr. Vanscyoc and Beth Eiselman presented the Board of Supervisors with a framed pictures of the unit in front of the township building. There will be an open house with a blood drive on February 8, 2014 from 11 – 3, everyone is welcome to attend.

2. MEETING MINUTES – December 17, 2013 & January 6, 2014

Supervisor Glenn KEEFER motioned to accept the minutes of December 17, 2013 and January 6, 2014, Supervisor Leroy BOWERMASTER seconded, the motion passed.

3. BILL LIST F/January 21, 2014 –

Supervisor Glenn KEEFER motioned to approve the Bill List f/, January 21, 2014, in the amount of \$24,666.95. Supervisor Leroy BOWERMASTER, seconded, the motion passed unanimously.

4. TREASURERS REPORT – Total Township Funds as of December 31, 2013 - \$87,265.34

5. ROADMASTER REPORT – December 18, 2013 – January 21, 2014 – 152 man-hours.

Picked up and delivered totes. Plowed and salted snows, worked on spreaders, installed and rebuilt angle cylinder on 02, mixed anti-skid and salt. **Chairman David DURFF motioned to accept the Roadmaster Report, Supervisor Leroy BOWERMASTER seconded, the motion carried.**

6. SOLICITOR'S REPORT –

➤ **DELINQUENT GARBAGE COLLECTION ACCOUNTS –**

- *Solicitor Matthew McKNIGHT* reviewed outstanding trash account list. No letters needed.

Solicitor McKnight reviewed the letter sent to Mr. Wall regarding non payment of septic permit. *Chairman DURFF motioned to file a civil complaint against Mr. Wall, Supervisor Glenn KEEFER seconded, motion carried.*

Solicitor McKnight reviewed the letter dated January 21, 2014 being sent to G. Dietch regarding the chickens.

Chairman David DURFF motioned to approve Resolution 2014-01 regarding EIT/LST for Cumberland County Tax Bureau, Supervisor Leroy BOWERMASTER seconded, motion carried.

Chairman DURFF stated that two Resolutions will be needed for the Fire Police Activities for 2014. *Chairman David DURFF motioned to approve the 2014 activities for the Special Fire Police to attend, Supervisor Leroy BOWERMASTER seconded, motion carried.* Solicitor McKnight will prepare the Resolutions for the February meeting.

Chairman David DURFF motioned to prepare the letters to the other municipalities approving the Special Fire Police to attend, Supervisor Glenn KEEFER seconded, motion carried.

Chairman DURFF inquired to the Solicitor if there is a letter that Southampton receives that includes the fees that are to be collected when a resident makes payment. Solicitor McKnight stated that Southampton receives a copy of the letter that is sent to the resident.

Chairman DURFF requested the Solicitor to prepare a “cheat sheet” regarding the records retention. Secretary DURFF will supply a listing of most common items and send to the Solicitor.

7. SEWAGE ENFORCEMENT OFFICER (SEO) REPORT –

Chairman DURFF will check with JWP to ensure Mr. Wall is continuing to pump his tank every two (2) weeks.

8. CODE ENFORCEMENT OFFICER (CEO) -

Report received from Code Enforcement Officer regarding the driveway and horse at 17 Goodhart Street. CO reported that a driveway was installed and there was evidence of a horse in the barn. Mr. Nolt was in attendance, and was asked if he knew he needed a permit for driveway and needed to apply for a conditional use permit. He stated he did not. Chairman DURFF stated that he would need to see Zoning Officer Nenninger to apply for the appropriate permits and the Board will decide on the Conditional Use.

9. **ZONING OFFICER (ZO) REPORT** – SNT ZO (0) Building Permits, four (4) Certificates of Occupancy.

Certificate of Occupancies Issued to:

Z-13-25 – E. Beam, 43 W. Main Street, Walnut Bottom, PA 17266
Z-13-07 – W. Hutchinson, 223 Horsekiller Road, Shippensburg, PA 17257
Z-13-23 – J. Zimmerman, 17 Horsekiller Road, Shippensburg, PA 17257
Z-13-15 – W. Burkholder, 55 Naugle Road, Shippensburg, PA 17257

Building Permits:

Zoning Officer stated that he contacted MDIA regarding the proposed pipe wanting to be installed under the road at 210 Big Pond Road. MDIA does want to be involved with this process due to pressure test.

Chairman DURFF inquired to the Solicitor and ZO if stipulations can be attached to the permit. Solicitor McKnight stated yes. *Chairman David DURFF motioned to place stipulations to the permit that if there is any damage to the South Newton Township Road during this process, the homeowner will pay for the repairs and the installation must meet BOCA Codes. Supervisor Leroy BOWERMASTER seconded, motion carried.*

Solicitor McKnight will prepare a letter to Danny Turner, 210 Big Pond Road, Shippensburg, PA 17257, with a copy to Zoning Officer Harry Nenninger.

Zoning Officer Nenninger stated that the property of B. Ludt, High Mountain Road, may be sold. There is a drive that goes across this property. ZO Nenninger stated that if a home is built on this property being sold, the numbering of the homes is incorrect. He requested permission to change 280 High Mountain Road to 279 High Mountain Road. *Chairman David DURFF motioned to have Zoning Officer Nenninger submit a letter to the County requesting this address change, Supervisor Glenn KEEFER seconded, motion carried.*

10. **ZONING & HEARING BOARD REPORT** – none

11. **FIRE REPORT** – SNTVFC reported 9 Fire/Accident Responses, 5 Medical Assist, 0 Training, 1 Fire Police Incident, 0 Stand By, 1 Parade, 0 Fire Preventions, 0 Fire Related Injuries, Fire Loss **\$0.00**

12. **NEW BUSINESS:**

Chairman David DURFF motioned to move the February 18th meeting to February 11, 2014 at 7:00, township building, Supervisor Leroy BOWERMASTER seconded, motion carried.

13. OLD BUSINESS: - none

14. SECRETARYS COMMENTS -

Secretary DURFF presented the list of unpaid Street Lights for 2013 to the Board. *Supervisor Glenn KEEFER motioned to have Solicitor McKNIGHT prepare letters to the residents of non payment, Supervisor Leroy BOWERMASTER seconded, motion carried.*

Secretary DURFF stated the township received notice that 321 Firehouse Road, Shippensburg, will be placed on Sheriff Sale, March 12, 2014 at 10:00 a.m. at the Cumberland County Courthouse, Carlisle.

Secretary DURFF stated notice was received from South Penn Enduro Riders that their ride will be held on September 7, 2014. They will not be using any township roads, however would like to support from the township. *Supervisor Glenn KEEFER motioned to send letter of support to South Penn Enduro, Supervisor Leroy BOWERMASTER seconded, motion carried.*

State of Ethic Forms were handed out to appropriate members.

15. SUPERVISORS COMMENTS –

Chairman DURFF stated that Dave McBeth, previous Supervisor and Vacancy Board Member has passed away. Filling the vacancy position will be tabled to next month. Chairman DURFF stated the township will send flowers.

Planning Board – tabled to next month

Chairman DURFF inquired to the size and next steps of erecting a new building. Supervisors BOWERMASTER and KEEFER stated they surveyed the area and feel a 30 x 40 building could be built.

Supervisor Glenn KEEFER motioned to purchase an oil drum pump and a dolly for the drum, Chairman David DURFF seconded, motion carried. Supervisor BOWERMASTER will make a decision on the exact items to purchase.

PSATS Conference – Chairman DURFF motioned to approve fee for anyone who is interested in attending, and reimbursing for mileage. Supervisor Leroy BOWERMASTER seconded, motion carried.

Chairman DURFF stated that he would like to see the Township hold an Electronics Day. Supervisor KEEFER stated the garbage company is working on this as well.

Supervisor KEEFER stated Advanced Disposal is working to replace all the small recycling bins, with the bins that are on wheels.

Linda Collins, representing Shetron Trailer Sales – stated that owner, Terry Shetron, would like to apply for a conditional use for a weekly car auction. Cars would come and go, not staying, and would be 50 – 100 cars/tow trucks. Chairman DURFF stated that she would need to see ZO Nenninger for an application.

ADJOURNMENT: The public meeting was adjourned at **8:20 P.M.**

In Attendance:

Harry Nenninger – P.O. Box 4, Walnut Bottom, PA
Donna Brobst – 32 W. Main Street, Walnut Bottom PA
Robert VanScyoc – Shippensburg EMS
Beth Eiselman – Shippensburg EMS
Linda Collins – 1549 Ritner Highway, Shippensburg, PA
Lt. Jonathan Mays – PA State Police
William Nolt – 17 Goodhart Street

Respectfully Submitted by

Trena R. Durff