

The South Newton Township (SNT) Board of Supervisors (BOS) met at the Township Building, 11 High Mountain Road, Walnut Bottom, PA. Chairman David **Durff** called the meeting to order at 7:00 p.m. with the pledge of allegiance. Board members present were Chairman David **Durff**, Supervisor Glenn **Keefe**, Supervisor Wayne **Shoemaker**, and Solicitor Matthew **McKnight**.

1. PUBLIC COMMENT – none

2. MINUTES OF November 20, 2012 – Supervisor Glenn KEEFER motioned to accept the minutes of November 20, 2012, with correction, Chairman David DURFF seconded, the motion passed.

3. BILL LIST F/December 18, 2012 – Chairman David DURFF motioned to approve the Bill List f/December 18, 2012, in the amount of \$7,680.77. Supervisor Glenn KEEFER seconded, the motion passed unanimously.

4. TREASURERS REPORT – Total Township Funds as of November 30, 2012 - \$61,799.10

5. ROADMASTER REPORT – November 21, 2012 – December 18, 2012 –27.5 man-hours.
Picked up and delivered totes. Put new tire on grader, put light on hoe and grader, rapied 3 signs, fixed leaf blower *Chairman David DURFF motioned to accept the Roadmaster Report, Supervisor Glenn KEEFE seconded, the motion carried.*

Glenn stated he obtained a quote on painting a rock for the Horsekiller Road sign. The cost would be approximately \$200.00.

6. SOLICITOR'S REPORT –

➤ **DELINQUENT GARBAGE COLLECTION ACCOUNTS –**

➤ *Solicitor Matt McKNIGHT discussed over due accounts. Letters were sent to C. Brehm, and R. Wisner.*

➤ *Solicitor Matt McKnight presented the Knox-Box ordinance for the Board of Supervisors to review and approve. There was one type on page one, which Solicitor McKnight will fix and email for replacement. Chairman David DURFF motioned to accept the Knox-Box ordinance – 2012-01, as presented with the new page to be sent by email. Supervisor Glenn KEEFER seconded motion, all in favor.*

➤ *Supervisor KEEFER stated that he attended a meeting at Southampton Township regarding new regulations on what the Trash Service is allowed to take as bulk item recyclables. They will no longer be able to take TV's, Computer Monitors, Hard Drives, etc. as of January 1, 2013. Chairman DURFF stated Southampton Township will need to send something out to the customers or place a note on the bills. Supervisor KEEFER stated they planned to send something out.*

Supervisor KEEFER also stated that Southampton Township will be asking each customer for an email address for announcements.

Chairman DURFF stated some recycling was missed this week.

7. SEWAGE ENFORCEMENT OFFICER (SEO) REPORT – none

➤ **ZONING OFFICER (ZO) REPORT** – SNT ZO two (2) Building Permits, one (1) Certificate of Occupancies

➤ **Certificate of Occupancies Issued to:**

Shetron Trailer Sales, 103 Hammond Road, Shippensburg, PA 17257

➤ **Building Permits:**

Z-12-24 – E. Martin, 126 Stoughstown Road, Shippensburg, PA 17257

Z-12-25 – W. Burkholder, 192 E. Main Street, Walnut Bottom, PA 17266

ZO Nenninger reviewed the year-end report.

8. CODE ENFORCEMENT OFFICER (CEO) – none

9. ZONING & HEARING BOARD REPORT – none

10. FIRE REPORT – SNTVFC reported 12 Fire/Accident Responses, 5 Medical Assist, 2 Training, 3 Fire Prevention, 1 Service Detail, 2 Fire Police Assist, **0** Fire Related Injuries, Fire Loss **\$0**.

11. NEW BUSINESS:

Exemption Forms - None

Supervisor's Vacancy – *Chairman DURFF* reminded those in attendance that *Supervisor SHOEMAKER* has resigned his position as Supervisor effective 12/31/2012. An advertisement was placed in the newspaper seeking an applicant. Application was received from Leroy Bowermaster, Horsekiller Road, Shippensburg. *Supervisor Glenn KEEFER* **motioned to accept the application of Leroy Bowermaster and appoint him as a Supervisor for 2013, effective January 1, 2013 – December 31, 2013. Chairman David DURFF seconded, motion carried.**

12. OLD BUSINESS:

2013 Budget – *Chairman David DURFF* **motioned to accept the 2013 proposed budget and submitted, Supervisor Wayne SHOEMAKER seconded, motion carried.**

13. SECRETARYS COMMENTS –

Secretary Durff stated that a letter was received from Big Spring School District regarding the appointment of a representative on the Cumberland County Tax Collection Committee (CCTCC). *Chairman David DURFF* **motioned to appoint Wilbur Wolf, Jr., President of the**

Big Spring School District Board of directors continue to represent South Newton Township, Supervisor Wayne SHOEMAKER seconded, motion carried.

Secretary Durff stated that a request from South Pen Enduro was received requesting permission to use township roads during their September ride. **Chairman David DURFF motioned to approve the use of township roads during this event, Supervisor Wayne SHOEMAKER seconded, motion carried.**

Secretary Durff stated that an invoice was received from Martin & Martin for work performed regarding JamBeth – William Hutchinson property. After a lengthy discussion **Supervisor Wayne SHOEMAKER motioned to send the invoice to Mr. Hutchinson and provide Martin & Martin with the address, all future invoices regarding JamBeth will be sent to the Township and then forwarded to the property owner. No final permits will be issued until all invoices have been paid, Supervisor Glenn KEEFER seconded, motion carried.**

Secretary Durff stated that Strickler Agency priced the Bond for the Township for 2013. The current Bond is with H.A. Thompson, with a cost of \$560.00. Strickler Agency is able to provide a Bond for the same amount, \$300,00.00 for \$400.00. **Supervisor Glenn KEEFER motioned to move the Bond for 2013 to Strickler Agency, Supervisor Wayne SHOEMAKER seconded, motion carried.**

13. SUPERVISORS COMMENTS –

The Re-Organization Meeting will be January 7, 2013 at 7:00 p.m. township building.

Liquid Fuels Audit – **Chairman DURFF** stated that we had 2 findings. 1. The bid specified a certain product and the Wilson Paving invoice indicated a different product. 2. The potential for an issue with check signing. **Chairman DURFF** requested the Solicitor review the email and finding information on the second issue.

Chairman Durff reported that Danny Burkett, EMC has submitted his paperwork to the State to become an Expert EMC.

Chairman Durff also reported that the Recycling Grant Application has been submitted.

ADJOURNMENT: The public meeting was adjourned at **8:15 P.M.**

In Attendance:

Donna Brobst, W. Main Street, Walnut Bottom, PA 17266
Linda Moore, 89 E. Main Street, Walnut Bottom, PA 17266
Harry Nenner, P.O. Box 4, Walnut Bottom, PA 17266
Leroy Bowermaster, 25 Horsekiller Road, Shippensburg, PA 17266

Respectfully Submitted by _____
Trena R. Durff, Secretary