

**South Newton Township Board of Supervisors  
Minutes of December 20, 2011**

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The South Newton Township (SNT) Board of Supervisors (BOS) met at the Township Building, 11 High Mountain Road, Walnut Bottom, PA. Chairman David **Durff** called the meeting to order at 7:00 p.m. with the pledge of allegiance. Board members present were Chairman David **Durff**, Supervisor Glenn **Keefer**, Supervisor Wayne **Shoemaker**, and Solicitor Matthew **McKnight**.

**MINUTES OF November 15, 2011 – Supervisor Glenn KEEFER motioned to accept the minutes of November 15, 2011, Supervisor Wayne SHOEMKAER seconded, the motion passed.**

**1. PUBLIC COMMENT –** Teresa Myers introduced herself to the BOS and those in attendance. She is running for Zone 8 of the Public Utilities Committee.

**2. BILL LIST F/December 20, 2011 – Supervisor Glenn KEEFER motioned to approve the Bill List f/December 20, 2011 in the amount of \$48,932.52, Supervisor Wayne SHOEMAKER seconded, the motion passed unanimously.**

**3. TREASURERS REPORT –** Total Township Funds as of November 30, 2011 - **\$91,375.47**

**4. ROADMASTER REPORT – November 16, 2011 – December 20, 2011 – 98 hours.** Finished widening McCoullough Road. Cleaned drains on High Mountain with tanker from South Newton Vol. Fire Co., prepared trucks for winter and delivered totes. **Chairman David DURFF motioned to accept the Roadmaster Report, Supervisor Wayne SHOEMAKER seconded, the motion carried.**

**5. SOLICITOR'S REPORT –**

**DELINQUENT GARBAGE COLLECTION ACCOUNTS –** Accounts are good at this time.

- **Chairman Durff** inquired to the status of the Street light letters that were to be mailed. **Solicitor Matthew McKnight** was not sure of the status, however he will check.

**6. SEWAGE ENFORCEMENT OFFICER (SEO) REPORT –** Report reviewed.

**7. CODE ENFORCEMENT OFFICER (CEO) REPORT –** SNT CEO three (3) building Permits, four (4) Certificate of Occupancy.

- **Z-11-23 –** R.Motter, 211 Firehouse Road, Shippensburg, PA 17257
- **Z-11-24 –** T. Shirk, 550 Ridge Road, Shippensburg, PA 17257
- **Z-11-25 –** J. Martin, 430 West Main Street, Walnut Bottom, PA 17266
- **C.O. –** C. Murray, 83 West Main Street, Walnut Bottom, PA 17266
- **C.O. –** T. Shirk, 2142 Ritner Highway, Shippensburg, PA 17257
- **C.O. -** L. Kulawicz, 8 Naugle Road, Shippensburg, PA 17257

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➤ **Inspection** – F. Hurst, 45 Mountain View Road, Shippensburg, PA 17257

**CEO Officer Nenninger** reviewed the MIDA sheet, and has made contact with each person, requesting them to contact Mr. Burkholder directly.

**CEO Nenninger** presented his year end report to the **BOS**.

**CEO Officer Nenninger** stated will be sending a letter to the Corporation for the Tower on Hammond Road regarding not receiving their annual reports.

**8. ZONING HEARING BOARD (ZHB) REPORT** - Secretary Dave Evelhoch stated that Steve Hoffman's three (3) year term will expire December 31, 2011. He also stated that if Rob Mattesky is appointed to the Code Enforcement Officer position, the Zoning Hearing Board would like to move Joe Bilger, currently alternate, to the full time position and seek an alternate person. Mr. Mattesky has two (2) years remaining on his term.

**9. PLANNING BOARD REPORT – None**

**10. FIRE REPORT OCTOBER 2011 – 14** Fire/Accident Responses, 9 Medical Assists, 2 Training, 1 Service Calls, 1 Fire Prevention Activity, 0 Fire Related Injuries, and \$0.00 Fire Loss.

Fire Chief Danny Burkett addressed the **BOS** regarding his Emergency Management Coordinator responsibilities. The State Department of Emergency is requiring EMC's to have a certain number of training classes. The classes are 16 hours each and will need to complete 2 classes for Advanced and 2 classes for Professional and 1 on-line class.

Chief Burkett also stated the State Emergency Management Association – PSATS membership is \$125.00 and would like the BOS to consider a membership.

*Supervisor Glenn KEEFER motioned to pay for the classes for Danny Burkett, EMC, Chairman David DURFF seconded, the motion carried.*

*Chairman David DURFF motioned to pay \$125.00 for a PSATS membership for Danny Burkett, EMC, Supervisor Wayne SHOEMAKER seconded, the motion carried.*

**CEO Nenninger** expressed thanks to Chief Burkett and the volunteers for the service and dedication they give the township.

**11. TRASH EXEMPTION FORMS - None**

**12. DRAFT ZONING HANDBOOK –** The **BOS and CEO Nenninger** discussed the final ordinance. Several minor corrections will be made by the **Solicitor's** office.

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*Supervisor Glenn KEEFER motioned to approve the Ordinance with the minor changes as noted, Supervisor Wayne SHOEMAKER seconded, the motion carried.*

Requested *Solicitor McKnight* to provide 6 copies of the Ordinance to the *Township* and an electronic copy. Prices for printing the document will be obtained.

Mrs. Penny Stum inquired to the footage of Outdoor Wood Burners in the new ordinance. The *BOS* explained the new ordinance to Mr. & Mrs. Stum.

**13. OUTSTANDING TRASH ACCOUNTS (12)** – Mr. Hoover’s account remains outstanding.

**14. 2012 BUDGET** - *Supervisor Wayne SHOEMAKER motioned to approve the 2012 Budget, Supervisor Glenn KEEFER seconded, the motion carried.*

**15. SECRETARYS COMMENTS** – none

**16. SUPERVISORS COMMENTS** –

*Chairman David DURFF* inquired to Mr. Mattesky if he was still interested in the Code Enforcement position. Mr. Mattesky indicated that he was. After some discussion, and conversation with CEO Nenninger. *Motion made by Chairman David DUFF to appoint Harry Nenninger as the Zoning Officer for SNT and Mr. Mattesky as the Code Enforcement Officer for SNT, motion seconded by Supervisor Wayne SHOEMAKER, the motion carried.*

Reorganization meeting will be held on January 3, 2012 at 7:00 p.m.

*Chairman DURFF* stated that we have received the 2012 PSATS Annual Conference information. *Chairman DURFF* and *Secretary/Treasurer DURFF* have expressed interest in attending the conference. *Supervisor Wayne SHOEMAKER motioned to approve the the cost of the PSATS Conference registrations and any workshops, Supervisor Glenn KEEFER seconded, the motion carried.*

**ADJOURNMENT:** The public meeting was adjourned at **8:10 P.M.**

In Attendance:

**Donna Brobst**, 32 West Main Street, Walnut Bottom, PA 17266

**Harry Nenninger**, P.O. Box 4, Walnut Bottom, PA 17266

**Dan Burkett**, 438 Mt. View Road, Shippensburg, PA 17257

**Linda Moore**, 89 E. Main Street, Walnut Bottom, PA 17266

**Robert Mattesky**, 3 Antler Court, Shippensburg, PA 17257

**Dave Evelhoch**, 434 Mt. View Road, Shippensburg, PA 17257

**Teresa & Mark Myers**, Upper Mifflin Township

**Harlan & Penny Stum**, 110 Water Street, Walnut Bottom, PA 17266

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Respectfully Submitted by

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Trena R. Durff, Secretary