

The South Newton Township (SNT) Board of Supervisors (BOS) met at the South Newton Township Building, 11 High Mountain Road, Shippensburg, PA. Chairman David **Durff** called the meeting to order at 7:00 p.m. with the pledge of allegiance. Board members present were Chairman David Durff, Supervisor Glenn **Keefe**, Supervisor Leroy **BOWERMASTER**, and Solicitor Marcus **McKnight**.

Chairman David Durff called an Executive Session at 7:01 p.m.

Meeting resumed session at 7:12 p.m.

Solicitor McKnight stated that no decisions were made during the Executive Session.

Chairman David Durff stated that currently the Township has no policy on recording devices/video recordings. *Chairman DURFF made a motion that the policy for South Newton Township, regarding the use of recording devices shall be, no device will be placed on the head table, devices can be placed at other tables. Supervisor Glenn KEEFER seconded, all in favor, motion carried.*

Chairman David DURFF motioned to no longer have the Secretary record the meetings using a recording device. Supervisor Leroy BOWERMASTER seconded, all in favor, motion carried.

Mr. Thissen objected this decision. Solicitor McKnight stated many townships don't record their meetings, and all minutes are draft until adopted by the Board of Supervisors. Corrections can be made prior to the adoption of the minutes.

1. MEETING MINUTES – December 16, 2014 and January 5, 2015

Supervisor Glenn KEEFER motioned to accept the minutes of December 16, 2014 and January 5, 2015, Supervisor Leroy BOWERMASTER seconded, the motion passed.

2. EMS Report – No report

FIRE REPORT - December – SNTVFC reported 10 Fire/Accident Responses, 9 Medical Assist, 0 Training Hours, 0 Fire Police Incident, 0 Stand By, 1 Service Detail, 0 Public Relations Event, 1 Parade, 0 Fire Preventions, 0 Fire Related Injuries, Fire Loss **\$0.00**

3. PUBLIC COMMENT –

Henry Thissen stated the Board of Supervisors should review the Municipal Secretary Handbook regarding minutes. He also stated that the Right To Know requests are not in the minutes and there are a lot of things not correct.

Mr. Thissen also stated that he is trying to resolve his issue. Chairman Durff stated that Mr. Thissen's issue has been ongoing, and that Mr. Thissen needs to obtain a permit. Mr. Thissen stated that he should not pay for a permit, as he has not received a letter from the Township indicating such, as of this date. Chairman Durff stated that we have been working on this issue

for the past three (3) months, and at the last meeting MDIA was to look at the structure to determine if it is a Gazebo or a Recreational Cabin. The inspection has occurred, and no decision was made until all the facts were received. Mr. Thissen stated that the structure is a pavillion.

5. BILL LIST F/ January 20, 2015 –

Supervisor Leroy BOWERMASTER motioned to approve the Bill List f/, January 20, 2015, in the amount of \$17,742.39. Chairman David DURFF seconded, all in favor, motion carried.

6. TREASURERS REPORT – Total Township Funds as of December 31, 2014 - \$71,246.36

7. ROADMASTER REPORT – December 17, 2014 – January 7, 2015– 81.50 man-hours.

Picked up and delivered totes. Cleaned drain pipe on Mt. View Road, Mixed 2 loads of anti-skid with salt. Plowed snow and salted roads.

8. SOLICITOR’S REPORT –

➤ **DELINQUENT GARBAGE COLLECTION ACCOUNTS –**

Solicitor Marcus McKNIGHT reviewed the outstanding trash account list. Solicitor McKnight stated Constable Preston will work on selling personal belongings of D. Schneider.

Solicitor McKnight presented the final decisions for Conditional Use applicants, Joel Zimmerman and and Shetron’s Auction & Equipment, for signature. Solicitor McKnight read Shetron’s approved decision.

Solicitor McKnight stated the Township has received several Open Records Requests. One of those being the listing of all Township Resident’s names and mailing addresses. Solicitor McKnight stated that information can be obtained by contacting the Census. The Township’s listing is not up to date and only includes those residents that responded.

Another Request was a copy of the December meeting tapes. *Chairman David DURFF motioned to have Solicitor McKnight appeal to the Court of Common Pleas regarding this request. Supervisor Glenn KEEFER seconded, all in favor, motion carried.*

Solicitor McKnight stated he is currently working on an appeal regarding what electronic records the Township maintains. The Township website maintains those records. This appeal is pending at Open Records.

Mr. Thissen stated he wanted to know what is kept and accessible.

Solicitor McKnight also stated that Mr. Thissen has sued the Township and six (6) others. This was filed at District Justice Cohick’s office. The District Justice threw is filing out, as it was filed at the wrong place.

Solicitor McKnight distributed a PSATS Advisory Option regarding Minutes. A copy was given to Mr. Thissen.

Solicitor McKnight reviewed the process thus far regarding the structure at 2174 Ritner Highway. It was reported by the Zoning Officer that a Gazebo was placed at this residence without a permit. Mr. Thissen attended a meeting stating that he would get a permit. Then Mr. Thissen stated he would not get a permit as it was a cabin. MDIA was contacted to determine the type of structure. On January 5, 2015 Paul Rampulla from MDIA visited Mr. Thissen's property at 2174 Ritner Highway, along with the Zoning Officer and Constable Preston. MDIA has reported that the structure is a Gazebo. In addition, it appears it is violating the 5' setback regulation. Solicitor McKnight stated his recommendation to the Board would be that Mr. Thissen receive a certified letter giving him 20 days to apply for a building permit and a variance.

Mr. Thissen stated that his lot is not a conforming lot. Chairman DURFF questioned if there is enough lot?

Chairman David DURFF stated that based on the Solicitor's recommendation, he motioned to have Solicitor McKNIGHT send a letter to Mr. Thissen regarding the permit and possible variance. Mr. Thissen would have 20 days to apply for the permit, this motion will also provide Solicitor McKNIGHT authorization to move forward if the permit is not applied and paid for in 20 days. Supervisor Leroy BOWERMASTER seconded, all in favor, motion carried.

Solicitor McKnight stated that he spoke to JWP regarding Mr. Wall. Mr Wall has not taken any action as of this date. Solicitor McKnight also spoke to the contractor, who has not had any further contact with Mr. Wall either. MDIA has also not inspected the house addition.

Resolution 2015-01 was reviewed by the Board for review. This Resolution would allow the Tax Collector to enact a duplicate bill fee for all Real Estate duplicate tax requests.

Chairman David DURFF motioned to accept the Resolution, with correction to Resolution title, for Tax Collector to collect a duplicate bill fee, Supervisor Glenn KEEFER seconded, all in favor, motion carried.

9. SEWAGE ENFORCEMENT OFFICER (SEO) REPORT – none
10. CODE ENFORCEMENT OFFICER (CEO) - none
11. ZONING OFFICER (ZO) REPORT – SNT ZO one (1) Building Permits, three (3) Occupancy Permits

Building Permits:

Z-15-01 – L. Reiff, for 225 High Mountain Road, Shippensburg, PA 17257

Occupancy Permits:

Z-13-20 – L. Martin, 135 Rehobeth Road, Shippensburg, PA 17257

Z-14-26 – A. Zimmerman, 118 Mountain View Road, Shippensburg, PA 17257

Z-14-25 – V. Burkholder, 5 Naugle Road, Shippensburg, PA 17257

12. ZONING & HEARING BOARD REPORT – None

13. NEW BUSINESS:

Appointment of South Newton Township Vol. Special Fire Police

Chairman David DURFF motioned to approved the First Line Special Fire Police Officers, as submitted, Supervisor Glenn KEEFER seconded, all in favor, motion carried.

Chairman Durff inquired to the difference between First Line and Second Line? Approval of the Second Line Officers will be tabled until the next meeting.

Approval of Special Fire Police Activities for 2015

Chairman David DURFF motioned to approve all submitted activities for 2015. Supervisor Glenn KEEFER seconded, all in favor, motion carried.

14. OLD BUSINESS: -

Jean Bixler Property – Ag Security

Solicitor McKnight stated that the owner still has not committed to paying for the advertisement for the Resolution.

15. SECRETARYS COMMENTS -

Secretary DURFF stated the Enduro will be held on September 13, 2015. They will not be using any public roads in the Township, utilizing only Michaux Sate Forest Land.

Secretary DURFF stated that PSATS UC Group Trust is requesting an Ordinance for South Newton Township continued participation in the Pennsylvania Intergovernmental Cooperation Act for Unemployment Compensation. Solicitor McKnight stated he will prepare an Ordinance for the February meeting.

Mr. Thissen requested an explanation of the proposed Ordinance. Solicitor McKnight explained.

Tax Collector, Donna Brobst stated she had a 97% collection rate for 2014.

16. SUPERVISORS COMMENTS – None

ADJOURNMENT: The public meeting was adjourned at **8:00 P.M.**
In Attendance:

Lois Burkett – 2 E. Main Street, Walnut Bottom, PA
Will Davis - Firehouse
Deb Goshorn – 443 W. Main Street, Walnut Bottom, PA 17266
Harry Nenninger – P.O. Box 4, Walnut Bottom, PA 17266
Henry Thissen – 2174 Ritner Highway, Shippensburg, PA 17257
Rob Mattesky
Kevin Preston, Constable
David Weller
Donna Brobst – 32 W. Main Street, Walnut Bottom, PA 17266

Respectfully Submitted by

Trena R. Durff
Secretary/Treasurer