|  |  |  |
| --- | --- | --- |
| **Meeting called to order @ 6:00pm by Secretary/Treasurer, Ami Myers** | **Decision 2024** | **Motion** |
| Chairman of Board | David Durff | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| Vice-Chairman of Board | Kevin Gantz | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| Secretary/Treasurer | Ami Myers | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. David Durff abstained from vote |
| Head Roadmaster | David Durff | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| Co-Roadmaster(s) | Kevin Gantz, Mark Henry | David Durff; seconded by Mark Henry. Motion carried unanimously. |
| **Appointments** |  |  |
| Solicitor | Irwin & McKnight | Kevin Gantz; seconded by Mark Henry. Motion carried unanimously. |
| Engineer | Martin & Martin | Kevin Gantz; seconded by Mark Henry. Motion carried unanimously. |
| Sewage Enforcement Officer | JWP Environmental Inc | Kevin Gantz; seconded by Mark Henry. Motion carried unanimously. |
| Alternate Sewage Enforcement Officer | Vince Elbel | Kevin Gantz; seconded by Mark Henry. Motion carried unanimously. |
| Zoning Officer | John Sheriff | Kevin Gantz; seconded by Mark Henry. Motion carried unanimously. |
| Vacancy Board Chairman | Tabled  | Kevin Gantz; seconded by Mark Henry. Motion carried unanimously. |
| Emergency Management Coordinator | Daniel Burkett | Kevin Gantz; seconded by Mark Henry. Motion carried unanimously. |
| Zoning Hearing Board | Dale Weller, Joe Bilger, Tim Goshorn | Kevin Gantz; seconded by Mark Henry. Motion carried unanimously. |
| **Banking**  |  |  |
| Depository of Twp Funds | Orrstown & PLGIT (2 signatures required) | Mark Henry; seconded by David Durff. Motion carried unanimously. |
| Orrstown Bank Accounts | Approve 3 supervisors & secretary to access accts & sign checks | Mark Henry; seconded by David Durff. Motion carried unanimously. |
| **Treasurer's Bond** |  |  |
| Bonding for Secretary/Treasurer | $300,000.00 | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |

|  |  |  |
| --- | --- | --- |
| **Wages** |  |  |
| Supervisor Meeting Pay | $120.00/meeting (includes special meetings). Not to exceed $1875/year | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| Roadmaster | $21.00 | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| Co-Roadmaster(s) | $19.00 | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| Equipment/Truck Operator w/CDL | $19.00 | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| Equipment/Truck Operator w/out CDL | $18.00 | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| Road Foreman | $19.00 | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| Secretary/Treasurer | $19.00 | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| Emergency Management Coordinator | $17.00 | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| Tax Collector  | 9% | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| Solicitor | $160/hr | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| Engineer | $115-prinicipal; $103-Professional; $95-designer; $76-technical; $69-subprofessional | Kevin Gantz; seconded by Mark Henry. Motion carried unanimously. |
| Sewage Enforcement Officer | 01-Permitting $1120; 02-Subdivision $59/hr; 03-Malfunction $57/hr, $120-Site Visit, $59/hr court related; 04-Administrative $52/hr | Kevin Gantz; seconded by Mark Henry. Motion carried unanimously. |
| Zoning Officer | $18.00/hr & $50/permit | Kevin Gantz; seconded by David Durff. Motion carried unanimously. |
| Custodian | $40.00/month | Kevin Gantz; seconded by Mark Henry. Motion carried unanimously. |
| Zoning Hearing Board Members (3) | $100.00 per hearing date (set at September 2023 meeting)  | Kevin Gantz; seconded by Mark Henry. Motion carried unanimously. |
| Zoning Hearing Board - Secretary | $25.00/meeting | Kevin Gantz; seconded by Mark Henry. Motion carried unanimously. |

|  |  |  |
| --- | --- | --- |
| **Township Building Fees** |  |  |
| Building Permits | $100.00/Base Permit (up to $4,999.00) & $20.00 per $5,000 thereafter | David Durff; seconded by Mark Henry. Motion carried unanimously. |
| Signage & Driveway/Road Fee | $100.00/permit respectively | Kevin Gantz; seconded by Mark Henry. Motion carried unanimously. |
| Special Exemption Fee | $1,000.00  | Kevin Gantz; seconded by Mark Henry. Motion carried unanimously. |
| Variance Fee | $1,000.00  | Kevin Gantz; seconded by Mark Henry. Motion carried unanimously. |
| Conditional Use Fee | $1,000.00  | Kevin Gantz; seconded by Mark Henry. Motion carried unanimously. |
| Application Fee | Eliminated | David Durff; seconded by Kevin Gantz. Motion carried unanimously. |
| Conditional Use Annual Inspection Fee (kennel, stable, etc) | $75.00 | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| Appeal Procedure Fee | $250.00 | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| Planning & Subdivision Application Fee | Land Development & Non-Building Waiver = $50.00Component I Modules & Plans = $100.00Component II Modules & Plans = $150.00 | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| **Administrative Processing Fees** |  |  |
| Copies | 0.25/page plus administrative time | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| **Local Service Tax** |  |  |
| LST Tax/Employee (if applicable) | $35.00 (State maximum allotment) | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| **Street Light Rate** |  |  |
| Per Resolution 2007-04 | &72.92 | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| **Supervisor Attendance School or Convention** |  |  |
| Schools only approved by Board allowed | Pay for mileage and hourly wage for attendance | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| **Mileage Rate** |  |  |
| Set by IRS | 0.67/mile | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| **Take Truck(s) Home** |  |  |
| Policy set by Board | Trucks taken home at discretion of Supervisors | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| **Auditors** |  |  |
| Elected Auditor(s) –  | Section 902. Auditor's Compensation.--(a) Each auditor shall receive ten dollars ($10) for each hour… No auditor in a township having a population of ten thousand or less is entitled to receive more than one thousand dollars ($1,000) for completing the annual audit | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
| **Mill Rate** |  |  |
| Supervisors need to set | .00011, discount at 2%, penalty at 5% | Mark Henry; seconded by Kevin Gantz. Motion carried unanimously. |
|  |  |  |
| **Motion made to Adjourn @ 6:45 pm** |  | Kevin Gantz; seconded by Mark Henry. Motion carried unanimously. |